



## HOSTING A PARTY?

HERE ARE A FEW GUIDELINES TO ENSURE ITS SUCCESS

### AUTHORIZATION FOR ACCESS INTO THE COMMUNITY

To smooth visitor entry at the gate & alleviate possible traffic backup, please advise the Security personnel at the Academy Gate by phone (821-0105) at least one hour before the gathering is to start. You can also fill out and submit a GUEST FORM with the names of your guests and time of arrival. These are available at the Tanoan Community office or at the Academy Gate.

In either case, be sure to give detailed information regarding your name, address, time of function, and any other information to insure a pleasant event.

### RESPONSIBILITY OF RESIDENTS

The Subdivision Rules state that any resident that authorizes access of a visitor into the community (either verbally or via any approved list) assumes full and complete responsibility for the conduct & actions of that visitor while he or she is in the community boundaries. In particular, but not limited to, that responsibility covers the following:

- Assurance that guest parking does not block streets or driveways, nor interfere with access of emergency vehicles.
- Assurance that guests do not become unruly so as to disturb adjoining neighbors or trespass on the property of others, & that all activities & of the function be kept at a level that is considerate of other neighbors, especially when the gathering is held out side.
- Assurance that all City of Albuquerque regulations and ordinances are adhered to in regard to noise, disturbance, under-age drinking on the premises, etc.
- Assurance that all trash, refuse and other such material resulting from any gathering are immediately removed from all community property and property of any neighbors.
- Assume the responsibility and liability as the host resident for any damage caused to other property be it private or common areas, as a result of any gathering or party.

**TANOAN SECURITY RETAINS THE RIGHT TO ESCORT ANY VISITOR OUT OF THE COMMUNITY THAT IS IN DIRECT VIOLATION WITH THE COVENANTS OF THE COMMUNITY, OR WHO IS CREATING A DISTURBANCE AND/OR THREAT TO ANY PERSON OR ANY PROPERTY WITHIN THE COMMUNITY.**

THANK YOU for your cooperation and for the responsible hosting of your function. Social, business and family gatherings are important to the life and enjoyment of us all. If you host such an event, we want to help you make it a great success. By taking your responsibilities as detailed above seriously, we all help to ensure that success.